

KPONE –KATAMANSO MUNICIPAL ASSEMBLY



ANNUAL ACTION PLAN (2026)

JANUARY

PREPARED BY MPCU

CHAPTER ONE

1.0 INTRODUCTION

1.1 Background

The Kpone-Katamanso Municipal Assembly received funds from the Government of Ghana including the District Assembly Common Fund, District Assembly Common Fund-Response Factor Grant [DACF-RFG] and from its own Internally Generated Fund and has applied part of these funds to implement Developmental projects in the communities.

The funds received are meant for investment support and provision of Rural Infrastructure, Technical Assistance for capacity building and other services. One of the modalities for accessing the funds is the preparation of Monitoring and Evaluation Plan, Budget, Procurement Plan, and Cash Flow Projections.

Annually, Government commits significant resources to support a wide range of development interventions that are designed to improve the general standard of living in the country. The Ghana Poverty Reduction Strategy (GPRS I), implemented from 2002 to 2005, was a broad based development strategy for accelerated growth and poverty reduction. It focused heavily on poverty reduction programmes and projects. The emphasis in the Growth and Poverty Reduction (GPRS II), implemented from 2006 to 2009, was on growth-inducing policies and programmes which have the potential of supporting wealth creation for sustainable poverty reduction. The Ghana Shared Growth and Development Agenda (GSGDA I-2010-2013 and II- 2014-2017), places emphasis on human development, transparent and accountable governance and infrastructural development, in support of agricultural modernization, natural resource development, particularly oil and gas, private sector development, ICT, housing and energy for accelerated employment creation and income generation for poverty reduction. The framework also envisages protecting the environment and minimizing the impact of climate change. The new policy framework, **Resetting-Ghana agenda: creating jobs, ensuring accountability, and promoting shared prosperity.**

The processes through which this plan has been prepared have been very participatory and collaborative. All stakeholders were involved and feedback from public hearings was incorporated.

This document contains programmes and projects to be undertaken within 2026 which consist of physical projects (works), goods and services.

1.2 Location

The Kpone Katamanso Municipal Assembly is located in the eastern part of the Greater Accra Region and stretches from the coast to the southern lower slopes of the Akuapim Mountains. It shares boundaries with Shai-Osudoku and Ningo-Prampram District Assemblies on the East, Adentan and Ashaiman Municipal Assemblies, and Tema Metropolitan Assembly on the West, Gulf of Guinea on the South and Akuapim South District Assembly on the North. The Kpone Katamanso Municipal Assembly is about 38 kilometers drive from Accra, the capital city of Ghana and falls on longitude 004°0E and latitude 50 40' 60N. The total land area of the Municipality is 253.6 sqkm.

The Kpone Katamanso Municipal Assembly (KKMA) was carved out from the Tema Metropolitan Assembly in 2012 with the promulgation of the Legislative Instrument (L.I.) 2031. The Assembly has a membership of 29 made up as follows: (18 elected, 9 appointed, 1 Member of Parliament and 1 Municipal Chief Executive). The Assembly was inaugurated on 28th June 2012 and commenced business on 4th July 2012. The Assembly was elevated into a municipality in December 2017 and was inaugurated on 15th March 2018 with L.I 2271.

Fig 1.1 Administrative map of Kpone-Katamanso Municipality



1.3 Mission Statement

The Kpone-Katamanso Municipal Assembly exists to improve the living conditions of the inhabitants of the District through the provision of effective and efficient services within a conducive physical, socio-economic environment and a well-established legal framework.

1.4 Vision

The Kpone-Katamanso Municipal Assembly envisions a well-developed District in which the inhabitants will enjoy the benefits of modernization and higher living standard, peacefully and sustainably.

1.5 Intervention Programme Implemented

Apart from the activities in the Action plan for 2025 implemented, the Assembly also implemented a number of intervention programmes. Among them include;

- School Feeding Programme
- Social Protection Programmes such as Disability Programme and LEAP
- Cross-cutting Issues such as:
 - Gender
 - HIV and AIDS etc.

With regards to the above interventions implemented, despite the successes chalked in its implementation, there were also some challenges that confronted the Municipality but it is hoped that most of the challenges will be addressed.

1.6 Key Problems/Issues Encountered During 2025 Action Plan Implementation

The implementation of the plan was challenged with certain problems/issues. Prominent among them were the following:

- *Inadequate and late releases of funds*

Funds or resources are paramount in project implementation. As a Planning Authority, the Assembly was challenged with funds to implement all projects in the plan. This could likely be attributed to poor budgetary allocation due to the plan preparation process on-going. Moreover, the Assembly commitment to complete some on-going projects also contributed to the unavailability of funds to complete all the projects in the 2025 Action Plan.

- *Boundary Issues*

The Assembly's boundary issues with its sister Assemblies such as TMA, ASHMA, AdMA, NiPDA and LNMA also affected revenue generation to implement projects and programmes.

- *Inadequate equipment and logistics*

Some departments complained about inadequate logistics and equipment that hindered their operations in implementing all their activities.

- *Impact of Covid-19*

Some companies folded up due to the impact of Covid-19. The effects still persist as it affected the generation of funds internally.

1.7 Lessons Learnt During Implementation of Action Plan-2025

Among the lessons learnt in the implementation of 2022 Action Plan were the following;

- Promote dialogue with stakeholders to release and protect land earmarked for community projects.
- Strengthen Development Control task force to protect areas zoned for community. projects and other District development projects.
- Innovate and improve revenue mobilization for development.
- Increase the involvement of the grass root in planning and budgeting.
- Ensure that projects planned are implemented.

1.8 Linkage of Annual Action Plan 2026 to Resetting-Ghana agenda: creating jobs, ensuring accountability, and promoting shared prosperity

The Medium Term Development Plan for 2026-2029 was prepared based on the Resetting-Ghana Agenda: creating jobs, ensuring accountability, and promoting shared prosperity under the following broad themes:

- Economic Development.
- Social Development.
- Environment and Human Settlements Development.
- Governance and Institutional Development.
- International Relations.

1.9 The Annual Action Plan 2026

The Kpone-Katamanso Municipal Assembly in quest to improve the living conditions of its people adopted multifaceted strategies to seek and prioritize the felt needs of the people. These aspirations were carefully discussed and approved by the General Assembly.

This plan contains Programmes, Projects and activities to be implemented in the year 2026 to ensure that the people in the District enjoy the good fruits of **resetting-Ghana Agenda: creating jobs, ensuring accountability, and promoting shared prosperity** and improve their wellbeing.

COMPOSITE ANNUAL ACTION PLAN 2026

S/N	PROJECTS	LOCATION	TIMEFRAME				COST				PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
			Q1	Q2	Q3	Q4	GoG	DACF	IGF	Other	NEW	ONGOING	LEAD	COLLABORATING
OBJECTIVE		Create resilient and thriving local economy that creates jobs, improves livelihoods and supports inclusive growth.												
PROGRAMME		Local Economy and Infrastructure Development Programme												
1	Complete the construction of modern market to boost local economy	Kpone						900,000.00					Works Dept.	Central Admin, Physical Planning, SW&CD, Env. Health, KKMEQ, EPA
2	Construct 24-hour economy Modern Market	Gbetsile, Saduase						21,093,371.12					Works Dept.	Central Admin, Physical Planning, Works, Env. Health, EPA
3	Provide improved mango and coconut seedlings and procure a feed pelleting machine for livestock famers by December, 2026.	KAMSBEG							60,000.00	10,000.00			Agriculture Department	Central Administration, LED Committee
4	Conduct home and farm visits, Monitor Government flagship programmes and provide technical backstopping for Agric Extension Agents by December 2026	District wide					30,000.00		7,000.00	20,000.00			Agriculture Department	LED Committee
5	Create awareness on the control and prevention of rabies, vaccinate pets and conduct surveillance for livestock diseases by December, 2026								20,000.00				Agriculture Department	LED Committee, Veteranary Services
6	Train women groups on effective nursery management in crop production and 50 livestock farmers on Good Husbandry Practices by December 2026.	Municipal Wide					5,000.00		13,000.00	5,000.00			Agriculture Department	DONOR, LED Committee

7	Train women groups on natural resource conservation practices, safe use of agro chemicals and Post harvest management by December, 2026.	Municipal Wide					12,000.00	10,000.00			Agriculture Department	DONOR, LED Committee
8	Train 50 youth livestock farmers on non-traditional agriculture by December, 2026.	Municipal Wide					6,000.00	5,000.00			Agriculture Department	DONOR, Veterinary Services, LED Committee, Department of Health
9	50 crop farmers on pest and disease identification and Management December, 2026.	Municipal Wide					7,000.00	5,000.00				
10	50 Farm Household members on home gardening, nutrition, value addition, HIV/AIDS, and child labor by December 2026.	Municipal Wide					6,000.00	5,000.00				
11	Train Farmer-Based Organization (FBOs) on best practices, good leadership and facilitate linkage to markets and other institutions by Dec. 2026.	Municipal Wide					11,000.00	10,000.00			Agriculture Department	DONOR, LED Committee
12	Organize quarterly management and general staff technical review meetings and Municipal RELC planning sessions by December 2026.	Municipal Wide					13,000.00	10,000.00			Agriculture Department	DONOR

13	Conduct 1 field demonstration and a farmer field day by December, 2026.	Municipal Wide					6,000.00				Agriculture Department	LED Committee
14	Facilitate the selection of Farmers Day nominees by the end of November 2026.	Municipal Wide					100,000.00	100,000.00			Agriculture Department	Central Admin
15	Organize Farmers Day Celebration	Municipal Wide					80,000.00	100,000.00			Central Admin	Agriculture Department
16	Organize Business Forrum with Trade Associations and recognizable Business Groups	KKMA						70,000.00			Planning Unit	LED Committee, MPCU
17	Carry out Data Collection on small and medium scale Enterprise and update existing database	KKMA						30,000.00			Planning Unit	LED Committee, MPCU
18	Provide Start-Up Tools and Equipment for training Programmes Organized by the Assembly to ensure job creation and sustainability	KKMA						100,000.00			Planning Unit	LED Committee, MPCU
OBJECTIVE		Enhance community safety and security by improving public safety infrastructure.										
PROGRAMME		Municipal Safety and Public Lighting improvement Programme										
19	Procure and install 500 Streetlights	Municipal Wide					100,000.00	300,000.00			Works	Procurement, Central Administration
20	Complete the construction of 2 Storey Police Station at Oyibi(Phase II-First Floor)	Oyibi					20,000.00				Works	Central Administration, Monitoring Team
21	Complete the construction of Police Station by December 2026	Bethlehem				300,000					Works	Central Administration
OBJECTIVE		Promote sustainable sanitation practices and community participation in waste management by 2029										

PROGRAMME		Integrated Environmental Sanitation and logistics Improvement Programme										
22	Procure 100 pieces of 240 litres bins, Sanitary tools/equipment(communal refuse containers, street litter bins, brooms, shovels, rakes, spades, wheel barrows, Personal Protection Equipment etc.)	Municipal Wide					450,120.00					EHSU Central Admin, Finance Department
23	Sanitation Improvement Package	Municipal Wide					523,250.00					KKMA EHSU Central Admin
24	Evacuate Solid waste and clear of unauthorized dumping sites	Municipal Wide					70,112.00	100,000.00				EHSU Central Admin
25	Organize National Sanitation Day/Clean up exercise	Municipal Wide					491,806.00					EHSU Central Admin
26	Organise monthly communal/electoral area clean-up exercise	Municipal Wide						144,000.00				
27	Dislodge Institutional and Public Septic tanks	Municipal Wide					291,000.00					EHSU Central Admin
28	Procure 5 no. Skip Containers, 4 no. motorized collection machines for door to door collections	KKMA					820,500.00					EHSU
29	Construction of 1 no. Animal Pound at Turaku							100,000.00				EHSU
30	Screen and train food vendors/handlers including school feeding caterers	Municipal Wide						15,000.00				EHSU FDA,GHS, Private Laboratory Services
31	Fumigate/ Disinfect and disinfect premise and open spaces against organisms	Municipal Wide						418,600.00				EHSU Private Waste Management and disinfection companies

32	Routine inspection of market, houses eating and drinking premises	Municipal Wide					50,000.00					EHSU	Market Leaders
33	Institute task force to help enforce sanitation by-laws and prosecute offenders	Municipal Wide						15,000.00				EHSU	Judicial Service, Traditional Authorities
34	Procure Disinfectants, Insecticides, and Repellants	Municipal Wide						50,000.00	10,000.00			EHSU	PU, Central Administration, Finance Dept.
35	Sanitary burial of infectious bodies and management of cemeteries	Municipal Wide					150,000.00	80,000.00				EHSU	GHS,GPS,IDCS
36	Data collection, reporting and Inspections at hospitality and food premises	Municipal Wide				75,000.00		45,600.00				EHSU	Central Admin
37	Complete the construction of CODA Toilets projects	Okushibri, Tunmai, Zenu					300,000.00					Works	Central Admin, Monitoring Team
OBJECTIVE		Strengthen Emergency Preparedness and Response System											
PROGRAMME		Disaster Risk Reduction and Climate Resilience Programme											
38	Manage drainage system to minimize flooding and cleansing of drains	Municipal Wide					1,187,000.93					EHSU	Central Admin, Works Department, Urban Roads
39	Organize fire and safety education for churches, schools, CBO's within the municipality	Kpone, Zenu, Tulaku, Oyibi					19,120.00					NADMO	GNFS
40	Organize disaster committee meeting once every quarter	Kpone						15,040.00				NADMO	Disaster Committee, Central Admin
41	Respond to emergencies as and when they occur within the shortest possible time	Kpone, ZEKKAS, KAMSBEG, ONSBA					17,600.00					NADMO	Central Admin, Works Department, Urban Roads

42	Acquire data for effective disaster management through monitoring, evaluation and field trip	Kpone, ZEKKAS, KAMSBEG, ONSBA					12,000.00					NADMO	Central Admin
43	Organize flood education prior to the raining season	Kpone, ZEKKAS, KAMSBEG, ONSBA						6,000.00				NADMO	Central Admin, NCCE
44	Conduct disaster risk reduction capacity assessment for industries to respond to disasters and similar emergencies	Kpone						15,000.00				NADMO	Central Admin, NCCE, HR
45	Create awareness on climate change and its adaptation in the communities of the four zonal council	Kpone, ZEKKAS, KAMSBEG, ONSBA					14,560.00					NADMO	Companies inspectorate Dept
46	Revise 2026 and prepare 2027 Disaster Preparedness Action Plan	KKMA					20,000.00	20,000.00				Planning Unit	NADMO, MPCU
47	Observe international disaster day by creating awareness to the general public on the mandate of NADMO and sensitize some public schools on disaster prevention (flood and fire)	kpone						23,950.00				NADMO	Central Admin
48	Organize intensive training for all staff on climate change and flood mitigation	kpone						13,690.00				NADMO	HR DEPT, KKMA. GNFS

49	Sensitize homes and institutions on efficient use of energy saving appliances.	Kpone, ZEKKAS, KAMSBEK, ONSBA						19,120.00			NADMO	Energy commission.
50	Implement Green Ghana Initiatives by raising and providing free tree seedlings to institutions, individuals, etc. by December, 2026.	District wide					50,000.00	8,000.00			Parks and Gardens Unit	Agric, Physical Planning, Central Admin
51	Develop and maintain landscape within the Municipality including Assembly offices and buildings and ensure developers adhere to landscape plans by December 2026.	District wide						14,000.00			Parks and Gardens Unit	Agric, Physical Planning, Central Admin
52	Construct drains, culverts and repair minor drains and bridges in all 4 zonal councils by December, 2026	Municipal wide (Gbetsile, Zenu, Santeo, Saki, Kpone, Sebrepo etc.)				600,000.00	603,868.00	600,000.00			Urban Roads Department	Central Administration
53	Complete the construction 0.9 M (275 meters) U-drain around Kpone market and Lorry Station	Kpone					967,478.88				Urban Roads Department	Central Administration
54	Mechanical & Manual dredging and cleaning of culverts, lined drains, earth channel in selected communities by December, 2026	Municipal wide				150,000.00		500,000.00			Urban Roads Department	Central Administration
OBJECTIVE		Address transportation barrier and enhance connectivity in Municipality by 2029										
PROGRAMME		Municipal Integrated Road Access and Safety Programme										

55	Grading and spot improvement of selected roads in all 18 electoral areas 15km each by December, 2026	Municipal wide				##### ###		800,000.00				Department of Urban Roads	Central Administration
56	Pothole patching of selected roads in Kpone-Katamanso and industrial area by December, 2026	Municipal wide				400,000.00						Department of Urban Roads	Central Administration
57	Install of traffic controls,speed humps,perdestrian crossing and erect signages on selected roads by December, 2026	Municipal wide				250,000.00		150,000.00				Department of Urban Roads	Central Administration, Department of Transportation
	Support DRIP activities	Municipal wide					500,000.00	100,000.00					
OBJECTIVE		Increase basic school enrolment and ensure access to equitable formal and non-formal education by 2029											
PROGRAMME		Universal Basic Education Access and Infrastructure Improvement Programme											
58	Organize my first day at school	KKMA Conference Room						30,000.00				Central Admin	Education Directorate
59	Monitor School Feeding Programme	All Electoral Areas						35,320.00				Central Admin	Education Directorate
60	Hold best teacher awards scheme for 2026	Oyibi						30,000.00				Education Directorate	Central Admin
61	Organize enrolment drive in communities and schools.	Municipal wide						10,000.00				Education Directorate	Central Admin
62	Organize district cultural activities and district, regional and national sports activities	Municipal wide				30,000.00		20,000.00				Education Directorate	Central Admin

63	Organize one week district and regional STMIE for 50 basic school pupils	Municipal wide / science resource center (Accra)					10,000.00				Education Directorate	Central Admin
64	Organize reading and kiddie festivals for School children	Municipal wide					20,000.00				Education Directorate	Central Admin
65	Conduct municipal mock, BECE and annual school census	Municipal wide				20,000.00	25,000.00	30,000.00			Education Directorate	Central Admin
66	Celebrate girl child week	Municipal wide					15,000.00	15,000.00			Education Directorate	Central Admin
67	Organise Independence Day celebrations						100,000.00					
68	Guidance and counselling activities for all basic schools	Municipal wide					10,000.00				Education Directorate	Central Admin
69	Organize needs assessment and performance and appraisal meeting (spam) for schools	Municipal wide					10,000.00				Education Directorate	Central Admin
70	Provide special educational needs of all learners in the municipality	Municipal wide					10,000.00				Education Directorate	Central Admin
71	Conduct Monitoring of schools	Municipal wide					10,000.00				Education Directorate	Central Admin
72	Distribute furniture to all public basic schools	Municipal wide				4,997,101.16	500,000.00				Education Directorate	Procurement Unit
73	Support needy but brilliant pupils/students by December 2026	Municipal Wide				160,000.00	100,000.00				Education Directorate	Central Admin

74	Complete the construction of ongoing school block at Bawaleshie	Bawaleshie					400,000.00					
75	Construct 1 no. 2 storey 12 unit classroom block with ancillaries (head teacher's office,staff common room and ICT laboratory	Katamanso, Kubekurom, Oyibi-Shikaman, Santoe, Appolonia, Saduase, Sebrepo					2,574,000.00		#####		Education Directorate	Works Dept.
76	Construct 2 no. 2 storey 12 unit classroom block with ancillaries (head teacher's office,staff common room and ICT laboratory)	Zenu					1,694,112.93				Education Directorate	Works Dept.
77	Construct 3number, 6-unit classroom block with ancillaries (head teachr's office,staff common room and an ict laboratory) – primary school block	Zenu					1,657,348.45				Education Directorate	Works Dept.
78	Construct 1 number, 6 unit classroom block with ancillaries (head teacher's office, staff common room and an ICT laboratory) – primary school block	Gbetsile, Afieye					1,056,000.00				Education Directorate	Works Dept.
79	Construct 1 number 2 storey, 6-unit classroom block with ancillaries (head teacher's office, staff common room and an ICT laboratory) – primary and JHS block	Saasabi, Bethlehem					700,000.00		#####		Education Directorate	Works Dept.

80	Construct 1 number, 6-unit classroom block with ancillaries (head teacher's office, staff common room and an ICT laboratory) – JHS block	Gbetsile, Saasabi					1,056,000.00				Education Directorate	Works Dept.
81	Construct and furnish 1 no. 3 unit kg block with staff common room and 3 no. Washrooms	Kakasunanka, Haana					1,380,000.00				Education Directorate	Works Dept.
82	Construct and furnish 1 no. 2 Storey 6 unit Classroom Block, Office and Store at Bawaleshie (Phase 2, First Floor)	Bawaleshie					700,000.00				Education Directorate	Works Dept.
83	Construct and furnish 1 no. 2 storey 3 unit JHS classroom block with office, ICT lab and storeroom (Phase 1, Ground Floor)	Kakasunanka					900,000.00				Education Directorate	Works Dept.
84	Sensitization and education on the new mandates of the Complementary Education Agency (CEA)	Municipal Wide						8,000.00			Complementary Education Agency	CHRAJ
85	Occupational Skill training for adult learners	Municipal Wide						13,500.00			Complementary Education Agency	

86	Organize annual staff training in facilitation methods, community entry , Management Information Systems(MIS) and orientation of National Service Personnel	Municipal Wide					6,500.00				Complementary Education Agency	
87	Annual Supervision and monitoring (District Team)	Municipal Wide					1,000.00				Complementary Education Agency	
88	Complete the construction of 1 No. 3 Unit KG block at Nii Oglie Basic School by December, 2025	Nii Oglie						#####			KKMEO	Works, Central Admin, Physical Planning
89	Complete the construction of 1 No 2-storey 6-unit CBLK with 4 No W/C toilet facility at Hanna (first floor) by December, 2025	Hanaa						17,000.00			KKMEO	Works, Central Admin, Physical Planning
90	Complete the construction of 1no. 2 storey 6 unit classroom block for Nganoman	Nganoman						#####			KKMEO	Works, Central Admin, Physical Planning
91	Complete the construction of dormitory block for Kpone Senior High School by December 2025	Kpone						92,402.30			KKMEO	Works, Central Admin, Physical Planning
92	Procure Bunk beds for Kpone Dormitory						377,011.77	150,000.00			Procurement Unit	Education Directorate, Central Admin
OBJECTIVE		Reduce travel time and physical barriers to healthcare facilities in the Municipality by 2029										

PROGRAMME		Equitable and Decentralized Primary Health Care Infrastructure Programme										
93	Complete the construction of 1 No. 2-storey health facility by December 2026	Gbetsile					1,376,878.50					Health Directorate Works Dept.
94	Construct CHPS compound	Santoe, Nganoman, Kpoi-ete, Saasabi					3,000,000.00					Health Directorate Works Dept.
95	Construct 1no. Semi-detached bungalow for CHPS compounds	Santoe, Nganoman, Kpoi-ete						1,800,000.00				Works Dept. Health Directorate
96	Construct Laboratory	Saduase, Bawaleshie, Oyibi					1,000,000.00					Health Directorate Works Dept.
97	Construct theatre and Consulting rooms	Zenu Poly-clinic					874,112.93					Health Directorate Works Dept.
98	Complete the construction of 1No 2 Storey Health Facility	Agbeshi Laryea					1,400,000.00					Health Directorate Works Dept.
99	Complete the construction of Community Based Health Planning and services (CHPS) Compound	Nmlitsakpo							#####			GHS Works, Central Admin, MEHU, EPA, ISD, Media, Traditional Authority,
100	Construct incenerator for medical waste Management and procure health equipment and furniture	Kpone					500,000.00					
101	Construct Municipal health administration block	Kpone					480,000.00					
102	Conduct half-year and annual performance review	Municipal Assembly/Health Directorate							24,100.00			Health Directorate Central Administration

103	Attend Health Service Annual Conference						11,800.00			Health Directorate	Central Administration
104	Expanded programme on Immunization (Reduction in Vaccine Preventable Diseases)	All Sub Districts					40,000.00			Health Directorate	Central Administration/D onors
105	Reduction of Malaria Cases, Prevention of Disease Outbreak/Surveillance/Preparedness and Emergency Cases Management	All Sub Districts					40,000.00			Health Directorate	Central Administration
106	Celebrate world health days (World TB, Oral health, breast cancer, diabetics, HIV/AIDS, Hepatitis B etc.)	Health Directorate					40,000.00			Health Directorate	Central Administration/D onors
107	Child health Promotion Week	Health Directorate					10,000.00			Health Directorate	Central Administration
OBJECTIVE		Promote social protection, economic empowerment and equal inclusion of all vulnerable groups including PWDs in all dimensions of socio-economic development									
PROGRAMME		Inclusive Development and Disability Access Improvement Programme									
106	Capacity Building for 100 PWDs on job readiness by December 2026	Municipal Wide					40,000.00			Social Welfare Unit	
107	Monitor activities of LEAP Beneficiaries, provide Medical Assistance to the needy and disburse disability funds	Municipal Wide					454,000.00			Social Welfare Unit	

108	Celebrate World Day against Child Labour	Municipal Wide					25,000.00			Social Welfare Unit	Assembly Members and Unit Committee Members, GES
109	Build capacity of Unit Committees and Community-Based Organizations (CBOs) on inclusive leadership by December 2026	Municipal Wide					14,400.00			Community Development Unit	Social Welfare Unit, CBOs, Unit Committees
110	Initiate partnerships with NGOs, faith-based organizations, and private sector stakeholders to foster effective community development by December 2026	Municipal Wide					8,250.00			Community Development Unit	Social Welfare, NGOs, FBOs
111	Conduct sensitization campaigns on gender equality, women's rights and child protection by December 2026	Municipal Wide					15,400.00			Community Development Unit	GES, CBOs, Market Women
112	Organize study group meetings to raise awareness on key development themes (health, child protection, sanitation, etc.) by December 2026	Municipal Wide					4,100.00			Community Development Unit	GHS, Environmental Health Unit, Social Welfare Unit

113	Train attendants and caregivers in residential homes and Monitor/supervise 100 Day Care centers and NGOs to ensure conformity to operational standard	Municipal Wide					15,000.00				Social Welfare Unit	Day Cares within the Municipality
OBJECTIVE		Foster noise sensitive community planning and enforce adherence to acceptable noise levels.										
PROGRAMME		Noise and Environmental Pollution Control Programme										
114	Educate/ sensitize schools and communities on environmental health and other topical issues	Municipal Wide					60,000.00	160,000.00			EHSU	NCCE, GES
115	Procure Noise detection gadgets to control noise pollution.	Municipal Wide						30,000,00	10,000.00		EHSU	PU, KKMA
OBJECTIVE		Establish a functional and comprehensive road naming and property addressing system.										
PROGRAMME		Municipal Spatial Addressing and Urban Governance Programme										
116	Organize 36 No. Technical Sub Committee Meeting Annually and 12no. Spatial Planning Committee meetings	Municipality						232,840.00			Physical Planning Department	Committee members
117	Organize 4 No. Street Address Team meeting	Municipality						33,600.00			Physical Planning Department	SAT Committee members
118	Undertake ground-truthing exercise under street naming and property addresssing and install 100 street poles and 200 signages	ZEKKAS					350,000.00				Physical Planning Department	SAT Committee members

119	Prepare Spatial Development Framework and Structural Plan by 2026	Municipality				150,000.00					Physical Planning Department	KKMA
120	Preapre Zonal Council and Electoral area Maps by December, 2026						60,000.00				Physical Planning Department	Technical Sub-committee
121	Prepare and revise 4 No. Local Plans for development control	Kpone, Gbetsile,Santeo, Bawaleshie, Appolonia, Sebrepo					70,000.00				Physical Planning Department	Technical Sub-committee
122	Collecting data on unauthorize structures	Municipal wide					35,150.00				Works Department	Central Administration
123	Organize 2 day workshop on GIS and Autocad software for Works and Development Planning officers	Municipal wide				16,000.00					Works Department	Central Administration
124	Organize weekly post-building permit and strategy development meetings	Municipal Head Office					10,000.00				Works Department	Central Administration
125	Supervise and monitor the activities of the developers in accordance with the Ghana Building Code.	Municipal wide					18,000.00				Works Department	Physical Planning, EPA, Fire
OBJECTIVE		Improve the condition, accessibility and maintenance of facilities										
PROGRAMME		Public Infrastructure and Assets Protection and Maintenance Programme										
126	Support MIS to network all Assembly computers, create a central backup system, carry out maintenance and other update website by December, 2026	Main Office				50,000.00					MIS	All Departments
127	Provide fuel, Insure, Maintain & Repair Official Vehicles	KKMA					2,751,000.00				Transport Unit	Central Administration, Donors
128	Renovate and maintain public infrastructure (schools, health facilities, offices bungalows, streetlight etc. by December, 2026	Municipal wide					1,400,000.00	1,060,400.00			Works	
129	Upgrade Kpone Lorry Park by December 2026	Kpone				500,000.00					Works	
130	Rehabilitate of broken-down public toilets	Municipal Wide					200,000.00				Works	

131	Secure and fence all Public Infrastructures	Nmlitsakpo CHPS Compound, Nii Oglie School, Santeo Basic School, Zenu Cluster of schools, Appolonia Methodist, Assembly Land					800,000.00	200,000.00				Works	
132	Fence and renovate Appollonia Health Centre	Appolonia Health Centre					600,000.00						
133	Rehabilitate Santeo KKMA Basic School, Prince KKDA and Glorious KKMA Basic Schools	Santeo, Kakasunanka, Akansa					1,050,000.00					Works	
134	Complete construction of pavement of Assembly premises	KKMA						300,000.00				Works	
OBJECTIVE		Expand potable water and clean and efficient electricity to underserved communities											
PROGRAMME		Inter-sectorial Utility Improvement Programme											
138	Drill 10 no. boreholes	Municipal wide					2,000,000.00					Works	Central Admin
135	Extend electricity to underserved communities	Kubekuro, Appolonia, Zenu, Atadeka Washington-New York, Kpone township						100,000.00				Works	Electricity Company of Ghana
136	Extend water to underserved communities	Kubekuro, Appolonia, Zenu, Atadeka Washington-New York, Kpone township					4,000,000.00					Works	Ghana Water Company Limited
OBJECTIVE		Expand office space and support activities of all departments and units by 2029											
PROGRAMME		Municipal Administrative and Residential Infrastructure Programme											
137	Construct 2 no. Teachers bungalows.and staff accomodation	Santeo, Gonten						550,000.00					
138	Prepare monthly, quarterly and annual progress report and financial statement on project monitoring	Municipal Head Office						15,000.00				Works Department	Central Administration

139	Procurement of Suggestion box for all Assembly Premises	All Assembly Premises					8,000.00				NACAP Desk Officer	Central Administration
140	Complete the construction of 1no. Municipal office complex by December 2026	Kpone					650,000.00				Works	
141	Construct 2 storey Zonal Council offices (Phase 1)	ONSBA					600,000.00				Works	
142	Monitor & Supervise of revenue mobilization activities to reduce leakages by December 2026-Audit	KAMSBEG KPONE ONSBA					100,000.00				Finance	KAMSBEG KPONE ONSBA
143	Engage in revenue mobilisation exercises on weekends, nights and holidays by December 2026	Municipal Wide					10,000.00				Finance	Budget and City Gaurds
144	Collect, Organize, Analyze and disseminate socio-economic data	Municipal Wide				13,100.00		16,050.00			Statistics	Planning/ Education/ Health/ Transport
145	Organize quarterly meetings and build capacity of staff in Landscape management and flower pot making	KKMA Assembly Hall					12,000.00				Parks and Gardens Unit	
146	Data Collection and Monitoring of Revenue Mobilization, Utilization and budgetary activities	All four zonal councils					85,000.00				Budget	Revenue unit, Finance , Zonal Council,HR, Central Admin
147	Facilitate the recruitment of IGF staff by end of year						6,000.00				Human Resource Department	Central Administration
148	Organise Staff durbar,Prepare Transfer Grants, haulage, Promotion Upgrade and Conversion and support staff welfare by end of year	KKMA					1,200,000.00				Human Resource Department	Central Administration
149	Organise workshop on bookkeeping and management skills for existing co-operative societies and educate new members by December 2026	KKMA				8,000.00		11,500.00			Cooperatives Dept.	Central Administration
150	Support the celebration Homowo Festival	KKMA Conference Room					40,000.00				Central Admin	
151	Conduct Internal and External Monitoring and Evaluation exercise of Assembly's projects and Programmes by December, 2026	Municipal wide					50,000.00	50,000.00			Planning Unit	MPCU

152	Organise quarterly NACAP,LED and MPCU Meetings, Prepare Annual and Quarterly Progress Reports, Review 2026 AAP and prepare 2027 AAP	KKMA Assembly Hall					20,000.00	70,000.00				Planning Unit	MPCU, LED Committee
153	Organize 2 inter-sectorial review sessions	KKMA					40,000.00	50,000.00				Planning Unit	MPCU
154	Collect, Collate and analyse data on DDP and Project Tracker	KKMA						20,000.00				Planning Unit	MPCU
155	Implement Anti-Corruption Awareness, Prevention and Accountability Initiatives						10,000.00	30,000.00				Planning Unit	CHRAJ, NCCE, Central Admin
156	Conduct Audit on Procurement Management, Post Payment Voucher Review, Stores Management and any Special Assignment by 31st December, 2026	Municipal wide						30,000.00				Internal Audit Unit	Central Administration & Other Departments
157	Register Births and organize door to door registration Kpone township by December 2026	Various weighing centres and areas within the Municipality						5,000.00				Births/Deaths Department	
158	Sensitize on the need to have a birth certificate and the registration of death as well September 2026	Municipal wide						5,000.00				Births/Deaths Department	
159	Celebrate 'Ekomefemo' Cultural Renaissance Festival and participate in Regional Ghana Month Celebration	Municipal wide						9,000.00				Culture Department	Education Directorate
160	Organize youth culture camps and training in Music, Arts and crafts (Youth Tourism and Creative Arts Festival, Pappoe Thompson African Music Choral Festival, Arts and Craft Festival, Ebo White Drama Competition, Kpone Cultural Quiz and Nature Inspired Picture Painting Arts)	Kpone						21,500.00				Culture Department	Traditional council & NGOs
161	Organize mentorship programmes to connect youth with entrepreneurs for career guidance, skill development and personal growth.	Sebrepo						4,000.00				National Youth Authority	

162	Organize drug Abuse Prevention and Awareness Creation to educate and mentor the youth by December 2026	Kpone, Sebrepo, Zenu, Oyibi					6,000.00				National Youth Authority	
163	Organize a seminar on Youth Policy to commemorate the celebration of international youth day.	Kpone					7,500.00				National Youth Authority	
164	Organise youth parliament sessions to empower young people to contribute to community development and policy advocacy.	Kpone									National Youth Authority	
165	Support one electoral area one project by December 2026	Municipal wide					360,000.00				Works	Central Admin
166	Build capacity of Assembly Members, Unit Committee Members and Staff	KKMA					250,000.00					
OBJECTIVE		Provide adequate logistics for effective (Service Delivery) M&E and other field preparations										
PROGRAMME		Municipal Logistics and Mobility Support Programme										
167	Procure logistical support, office facilities, stationaries, equipment and furniture (3 Desktop Computers, 1 Projector and a printer)by December 2026						537,348.45	143,000.00	40,000.00		Procurement Unit	Central Administration & Other Departments
168	Procure 2no. Pick-Up and 29no. Motorcycles for operations by December 2026	Kpone					500,000.00	1,686,000.00			Procurement Unit	Central Administration, Transport Unit, Department of Transport
OBJECTIVE		Enhance community awareness, participation, interest and involvement in local governance by 2029										
PROGRAMME		Stakeholder communication, transparency, and civic engagement Programme										
169	Organize statutory and adhoc sub-committee meetings	KKMA Conference Room					14,660.00	431,990.00			Central Admin	All Departments
170	Organize 6 no. General Assembly and 4 no. Executive Committee meetings	KKMA Assembly Hall						287,040.00			Central Admin	All Departments
171	Organize 4 no. MCE Community Engagement, 4 no. Townhall meetings and community focus group engagement	All 4 Zonal Councils						158,750.00			Central Admin	All 4 Zonal Councils
172	Carry out public education, interviews, press conferences etc. by December 2026	Municipal wide						20,000.00			Information Service Department	NCCE

173	Support NCCE to carry out public education and sensitisation by June 2026	Municipal wide					30,000.00				NCCE	Central Administration & Other Departments
174	Organize Stakeholder Engagements, Budget Committee, Monthly Rate Assessment Meetings, Revise 2026 Composite Budget Prepare and gazette 2027 Composite Budget and 2026 Fee-Fixing Resolution	All four zonal councils					203,680.00				Budget	Revenue unit, Transport, Finance, PPD, Works , EHSU, Zonal Council

